

Greater Green Bay Figure Skating Club  
Board of Directors Meeting  
Tuesday August 13th 2024

**Present:** Carl Black, Leigh Deprez, Michelle Erickson, Prisca Benson-Fittshur, Inga Arendt, Nicole Frank, Tammy Maurer, Maureen Rasmusen

**Absent:** Melissa Hongisto, Kerry McIntyre **Proxy given to:** Maureen Rasmussen, Tammy Maurer

**Guests:** None

**Minutes:** A motion was made to approve the [July 2024 Board Meeting Minutes](#) by Leigh; seconded by Nicole. The motion passed.

**Minutes for Publication:** A motion was made to approve the [July 24 minutes for publication](#) By Nicole; seconded by Maureen. The motion passed.

**Consent Agenda:** A motion was made to approve the [August 2024 consent agenda](#) by Leigh; seconded by Inga. The motion passed.

**Treasury's Report:** Michelle is moving the financial accounts over to the new MoneyMinder system. She plans to have all information from committees (ie Ice Show, Camp, Testing) transferred over and reconciled by next month.

Fox Communities CU Checking Balance as of 7/31/24 \$22262.81 and Savings as of 7/31/24 \$44796.62 Share Savings account \$5.00.

A motion was made to approve the July financials by Inga; seconded by Prisca. The motion passed.

**Annual Meeting Planning:** Date is set for September 19th at 6:30pm at the Cornerstone Ice Arena. We will have a slideshow of our respective roles and invite the coaches to add input for the presentation. Would like to make the meeting mandatory for members, given that there is only 1 date offered we are looking into posting or emailing the slideshow for members who might miss the in-person meeting. Main topics covered will be the Capital Campaign, Ice Safety, and Virtual Testing Protocols. Maureen offered to look into an ice cream machine for refreshments.

**Coaches Meeting Report:** Coaches discussed guest skaters and handing out a packet of information covering responsibilities for new skaters. Possibility of high level ice sessions to alleviate conflicts with high speeds of these skaters with the newer skaters. The capacity of these sessions would have to be limited to about 10 skaters, reflect slight price increase, and be separate from our regular club ice. This ice would not be scheduled far in advance but take advantage of any extra ice openings per rink management. We would look to the coaches to help promote these sessions. The board approves high level ice.

The coaches request: a Halloween Open Skate around Oct 25th that could be promoted as a fundraiser, changing the date or time of monthly board meetings so more coaches can be involved, "open figure" ice that isn't contracted to be available for figure skating with knowledge that it could fill or change, make available more exhibitions or times for virtual testing.

**Welcome Committee/ Rising Stars Pilot Program:** The Rising Stars Program is an extension of LTS that aligns with our club calendar, is a set instructional program hoping to simplify and improve upon the current Bridge to Club. Inga recommends that the Pilot Program begins with a 6 week session open to 10 skaters and keeping the fee limited to the initial 6 week pilot. They need a lead coach who will receive a flat rate stipend of \$480 with additional on ice coaches at \$30/hour. We are looking for Lead Coach/Instructor/ Director for the Rising Stars (Jr Cub) program. [Key Points Rising Stars](#) and [Rising Stars Estimate](#)

**Fall Ice:** [Fall Ice 2024](#) (Leigh) has worked with Don to get times for Fall ice. There is a slight delay of Sunday ice start times due to hockey games and some change in December dates. Note on 11/16/24 no LTS due to Test Session. It is noted that ice costs have increased. If we need to raise prices for club ice we need to change this in our Handbook as long as there is a board vote by majority. This is why we fundraise, to try to break even on ice cost. Maureen suggested a paper sheet sign up for skaters on club ice to help the new monitors with getting to know names of the skaters and keep track of all on ice. It could also be combined with signup for music playing since we no longer use cd's or that bedazzled puck.

**Off Ice Harness** For DePere Ice Arena The Off Ice Deluxe Harness includes the medium body harness and rigging system at a cost of \$1500.00. Installation fee is included with 8 hours of training for coaches and/or skaters costing \$1400 per day. Sheila charges \$275 to travel from Minnesota. Total cost is \$3175

A motion was made by Michelle to approve; seconded by Prisca.

**Guest Coach Parameters:** Carl reached out to Lucy Worley from USFS for guidance on verbiage and regulations for guest coaches. She has sent some examples to Carl which we will look at in email to add our comments for possible approval next month.

We might also consider a sister relationship with Valley coaches if there is mutual interest.

**Ice Show Directors:** Last year we sent out an email to the club coaches asking for interest in directing the Ice Show. We will do the same this year.

**Theatre On Ice: TOI** requires a head coach with a contract and second coach. Andrea Vokracka has put in time already getting this going and will be the "Parent Team Manager". She will need a contract and stipend for the position.

This is a new program which has us questioning how it should be organized and volunteer hours treated. Inga mentioned that there are separate volunteer hours for Kicks and Rising Stars so is this different from Club? Tammy stressed that the volunteering should be fair and open for all Club members. We decided that it is reasonable to expect that TOI families

volunteer for that group and that the contract should run similar to LTS and the volunteering similar to Kicks. Our goal now is to set some dates for off ice practices.

**Skate Green Bay/Competition:** We will look at available dates in winter of 2026. Still considering shadowing Fox Valley's Competition.

**SWOT Analysis:** It is an analysis of a club's strengths, weaknesses, opportunities, and threats that USFS recommends be done once a year. Board members will look over the handout as homework for the September Meeting.

**Individual Skater/Coach issues:**

**Coaches:** Input/ Questions / Concerns: (See Coaches Meeting above)

**Open forum/ Additional Agenda Items:** There was a verbal confrontation between 2 member parents. A motion was made by Nicole; seconded by Inga to write a letter to the involved party. We followed the handbook's guidelines as part of the procedure to treat all members consistently and with fairness to everyone..

**Adjournment:** A motion was made to adjourn the August 13th Board of Directors Meeting by Inga; seconded by Michelle. The motion passed.

*The date of the next meeting of the Board of Directors will be held Tuesday Sept 10th, 2024 at 5:30pm at the Cornerstone Community Center. Submitted by Prisca Benson-Fittshur, Secretary Greater Green Bay Figure Skating Club.*