

Greater Green Bay Figure Skating Club
Minutes Board of Director Meeting of February 13, 2024

Present: Carl Black, Leigh Deprez, Holly Flanigan, Nicole Frank, Inga Arendt, Melissa Hukriede, Prisca Fittshur, Kerry McIntyre, John Ruggles

Absent: Tammy Maurer **Proxy given to:** Kerry McIntyre

Minutes: A motion was made to approve the January 2024 Meeting Minutes by Melissa; seconded by Prisca. The motion passed.

Minutes for Publication: A motion was made to approve the [January 2024 Minutes for Publication](#) by Leigh; seconded by Melissa. The motion passed.

Consent Agenda: A motion was made to approve the [February 2024 Consent Agenda](#) by Kerry; seconded by John. The motion passed

Treasury's Report: A motion was made to approve the January Financials & Bank Statement.. by Kerry, seconded by Prisca.

Checking Acct \$37,265.69

Savings Acct \$44,774.35

Credit Union Acct \$5.00

- Directors & Officers Insurance Renewal Due 3/5/24. This insurance is in place for the protection of our club officers. A motion was made to approve the renewal by Melissa, seconded by Prisca. The motion passed.
- Tammy is requesting some coaches complete a W9. Tammy can reach out to those coaches to get that completed.
- There are still several outstanding theatre payments due to the club. The Board decided to give the Theatre on Ice parents until March 1st to pay their outstanding bills. If they are not paid by then, the participants will not be allowed to participate in the ice show.
- Tammy is requesting approval for Money Minder to complete club accounting. This was approved in July.

Handbook: We need to review the [2023/2024 GGBFSC Handbook](#) for our 2024/2025 Season. The following corrections were suggested:

- Clarify coaches hiring process for handbook/bylaws-Carl & Leigh will work on it
- Expectations to shadow seasoned coaches and add 90 day probation period-Carl & Leigh will work on
- Update bylaws to reflect when Board of Directors Executive positions are elected June or July meeting- Will work on Bylaws at our March meeting.
- Who is able to vote-Will work on Bylaws at our March meeting.
- Committee Processes / Volunteer Form Carl, Kerry & Prisca will be a subcommittee to come up with modification suggestions
- Volunteer/Fundraising Check and Process for 24/25-Strike checks & Holly to come up with verbiage
- Holly will make suggested corrections to the Handbook & send it to the board for approval in March.

Transitioning to a new secretary for 24/25: Melissa, Holly, Leigh & Prisca will work on dividing up the roles Holly does & make a plan for the next board meeting.

Theatre on Ice Coaching: We will review options for continuing the program.

Update from Coaches Meeting: Coaches talked about safety & liked the video idea. They talked about areas that need to be improved in the handbook regarding safety. Everyone brainstormed summer ice & specialty classes & how to increase numbers on the ice & discussed doing package deals. Wondered about connecting with Fox Valley club. Molly would like to have a high school team competition & there was a request of bringing back Skate Green Bay competition. Carl & Melissa will discuss getting a competition committee started.

LTS Coaching Materials

A motion was made by Melissa seconded by Prisca to approve a LTS Coach. The motion passed. Holly will inform Sarah & Molly of approval

Junior Club/Aspire groups & sessions: Inga surveyed our bridge skaters & they requested more hands on conversations with the coaches. The coaches requested just 2 lessons a week for 4 weeks to complete the program. Might look at doing bridge classes in January & then in July to avoid busy club ice times. There was a lot of interest in doing Junior Club/Aspire type classes after LTS classes. Sarah & Molly are already working on that program. A lot of coaches showed interest in doing a Jr Club program or Aspire classes. This would require club coaches to coach on this ice. May also offer Bridge lessons during this time before they head to the club ice.

Posting of updated Fundraising Balances: Kerry will send fundraising balances thus far to Holly for updating in members Entryeeze accounts. Once this is completed Holly will send an email to members informing them of where to look.

Individual Skater/Coach Issues: None

Coaches: Input / Questions / Concerns: None

Open Forum: There is a request to do a showing of the World Figure Skating Championship at the DePere Cinema. Carl asked that pricing be figured out & reported back to the board.

Adjournment: A motion was made to adjourn the February 13, 2024 Board of Directors meeting by Inga seconded by John. The motion passed.

*The next meeting of the Board of Directors will be held Tuesday March 12, 2024 at 5:30 pm at De Pere Ice Arena
Submitted by Holly Flanigan, Secretary, Greater Green Bay Figure Skating Club*