

Greater Green Bay Figure Skating Club Minutes Board of Director Meeting of August 8, 2023

Present: Carl Black, Leigh DePrez, Holly Flanigan, Tammy Maurer, Melissa Hukriede, Nicole Frank, Prisca Fittshur, Kerry McIntyre, John Ruggles

Absent: Inga Arendt

Proxy given to: Leigh DePrez

Guests: None

Minutes: A motion was made to approve the July 2023 Meeting Minutes by Nicole; seconded by John. The motion passed.

Minutes for Publication: A motion was made to approve the [July 2023 Minutes for Publication](#) by Nicole; seconded by Leigh. The motion passed.

Consent Agenda: A motion was made to approve the [August 2023 Consent Agenda](#) by John; seconded by Melissa. The motion passed.

Agenda: A motion was made to approve the August 2023 Agenda by Melissa; seconded by Leigh. The motion passed.

Treasury's Report:

Business Savings: \$44,751.79

Share Savings: \$5

Club Checking: \$55,417.39

Survey Results: The club only received 10 responses from the club survey. Overall great suggestions were made.

November Test Session: Coaches have requested a single panel test session in September. Melissa has checked with Roger and he is not available during suggested times. Melissa suggested a virtual test session for late September or early October. Carl will reach out to coaches regarding it while Melissa starts preparing for it. Discussion regarding our next in-person test session. Unfortunately dance partners were only available the weekend of November 10th or the following before December. November 10th is also a high school competition so we looked at the following weekend, however there is a Packer's home game so hotel accommodations are \$469/night. The decision was made to go with November 10th.

Melissa questioned if members are charged for not volunteering during test sessions. Holly said yes the fee is \$20. Melissa requested that it be adjusted to indicate a skaters test form would not be submitted if volunteering was not completed as required. Another suggestion was to raise the fee to \$50 for not volunteering. Doing this would require an amendment to the current handbook which has already been submitted to USFSA for the year. Carl will contact USFSA to see what the procedure is for properly updating a handbook mid-year.

GGBFSC Annual Meeting: Carl and Leigh would like to hold the club annual meeting in October. The decision was made to hold it on 10/5/23 at 6:30 PM at the De Pere Ice Arena upstairs viewing area.

Consent Agenda: Leigh requested we reach out to the High School Team & Theatre on Ice for input on the consent agenda. Holly will add them.

Committee Memberships: Carl started the process of dividing members up into different committees. Holly had mentioned that it was already something she was working on. Holly & Carl will work together to complete the committee membership lists. Leigh volunteered to be on the Spring Show Committee.

Volunteer/Fundraising Checks & process: Several volunteering checks were cashed & should not have been. Carl is requesting the need for checks to be sent reviewed. Since this process is already done for the 2023/2024 season it will be tabled until February 2024. The original reason it was done was due to families not completing required volunteer hours & follow up charges not being completed.

Fall club ice: Don is increasing the club's price for ice starting October 1, 2023 by 7% with the understanding that there might be another increase during the winter. A motion was made to raise the ice fee to \$15 per punch by Holly; seconded by Prisca. The motion passed.

A motion was made to approve the [Fall 2023/2024 Ice Schedule](#) by Tammy; seconded by Prisca. The motion passed.

Ellie Kreuser application for club coach: Ellie Kreuser submitted the required documentation to apply for a club coaching position. Melissa & John will reach out to Ellie to interview her.

Individual Skater/Coach Issues: None

Open Forum:

A motion was made to approve the 2023/2024 LTS Director & the 2023/2024 LTS Coordinator Contract by Tammy; seconded by Melissa. The motion passed.

Carl & Leigh would like 2 other board members to complete the 2024 Ice Show Director Contract together. Holly & Melissa will take on this task.

John Ruggles will be taking over the Skate Safe Directors position for the club. Holly will notify USFSA.

Adjournment: A motion was made to adjourn the August 2023 Board of Directors meeting by Melissa seconded by Prisca. The motion passed.

The next meeting of the Board of Directors will be held Tuesday September 12 at 6:30 pm at Cornerstone Community Center

Submitted by Holly Flanigan, Secretary, Greater Green Bay Figure Skating Club