

**Hello Skaters, Families and Coaches,**

**The Greater Green Bay FSC is excited to be hosting our first in-person test session in 2021 on March 26<sup>th</sup> at the De Pere Ice Arena located at 1450 Ft. Howard Ave. De Pere, Wi. In preparation for testing day we want to share with everyone the protocols we will be following regarding COVID-19. Please read these protocols prior to arriving on testing day as it will help ensure all know what to expect and have a positive experience.**

We will be requiring a COVID-19 waiver for participation in this test session. The Waiver can be found on our Club website under the Calendar/Events Tab and then select Test Sessions. The Waive is required to be signed and submitted prior to testing. Any skater who has not signed the waiver will not be allowed to test on March 26th.

Per US Figure Skating's recommendation, we will be taking additional precautions to help reduce the spread of COVID-19.

**Masks** - We are requiring masks to be worn by skaters, coaches, dance partners, Judges, spectators and volunteers during the following times:

- When checking in the day of the test session at the check-in station inside the arena lobby
- At any time outside of the arena while waiting to be brought inside for testing or viewing a test session
- At any time inside of the arena
- While waiting to warm-up and while warming-up on the ice
- While testing during dance tests with a partner
- During entire volunteer shifts

Skaters who are testing a solo test can choose whether they want to wear their mask or not while testing. They will need to wear their mask during warm-up and as soon as their test is over.

Masks must cover the mouth and nose and can NOT be made out of a mesh material.

**Check-In** – On the testing schedule you will see your skater's warm-up group check-in time. Do NOT check-in at the check-in desk prior to the skater's posted check-in time. We will NOT run ahead of our scheduled time. The skater, coach (if not already in the rink) and 2 spectators should check-in together inside the arena lobby at the check-in desk. Please ensure all are wearing a mask. At check-in, the skater should supply any testing music clearly labeled and if they have not already completed the COVID-19 waiver, this will need to be do so at this time in order to be permitted to test. Skaters and coaches will go off to the right and stay with their warm-up group and spectators will go left and stay with their spectator group. There will be signs and volunteers to help guide everyone.

**Testing (Skaters and Coaches)** –Coaches must wear a mask at all times inside the building. Skaters must also wear a mask at all times inside the building, including while on the ice with other skaters in their group during warm-up. Skaters can choose to remove their mask for testing any solo test. If the skater is testing with a Dance Partner, a mask must be worn by both the skater and Dance Partner during testing.

Skaters, spectators and coaches are expected to remain outside of the building until the skaters posted check-in time. Volunteers at the check-in table will ask your group to remain outside if you check-in prior to the posted check-in time. Once inside the building skaters will have time to put on their skates and warm-up before heading rink-side. There is limited space for off-ice warm-ups inside the arena. If a

skater needs help putting on their skates, their coach or chaperone should assist them with putting on their skates prior to check-in.

Skaters will remain in the lobby until the group that is testing on the ice is almost complete. The Usher will then escort the on-deck skating group down to the ice to begin on-ice warm-ups. We will do our best to space coaches out rink-side 6ft. Skaters can leave their skating bags and items inside the lobby as they will return to this space once their test session group is complete.

Once the entire testing group is complete. The same usher will escort all skaters and coaches from the completed testing group back to the lobby to collect their skate items. It is important skaters gather their items and immediately leave the building. At no time should skaters or coaches be lingering in the lobby after their test session is complete. There will be 2 Ushers rotating groups of skaters and coaches through the building in order to ensure the test session moves on time.

If a skater is also testing in the next testing group taking the ice, they may remain rink side to take the ice for warm-ups again. If a coach has skaters in the next testing group that will be taking the ice, they may remain rink side waiting for their skater(s) to be escorted to the ice for warm-ups.

All skaters, coaches and spectators will enter the building through the main entrance front doors. All skaters, coaches and spectators will exit the building through the side lobby doors which are on the campground side of the building.

**Testing (Spectator)** - We are only allowing 2 spectators per skater inside the building to view testing. The spectator must be wearing a mask at all times inside the building.

Our spectator usher will call spectators by warm-up group. Please be sure to listen for your skater's warm-up group to be called. If you don't know your skater's warm-up group number, please ask at the check-in station. The Usher will escort the spectator viewing group into the viewing area during the group's warm-up once the previous spectator group has been escorted out. Please keep to the 6ft distance protocol when choosing your viewing spot on the bleachers. Once the entire test session group has completed their testing, spectators will be escorted out of the building through the side exit doors. Please do not remain in the building or cross over to the other side of the lobby where your skater will be collecting their items and taking off their skates. They will be joining you and exiting out the side doors soon.

This is a test session so please silence your phone and hesitate from shouting, cheering or clapping during the test session.

**Results** – In an effort to reduce unnecessary exchanges, we will not be handing out paper copies of skaters' test results. We will scan and email test papers/results to the skater and coach upon the completion of each testing group. We will use the email addresses given during registration.

If you have any questions or need clarification on the protocol supplied here, please email the GGBFSC Test Chair at [ggbfscstestchair@gmail.com](mailto:ggbfscstestchair@gmail.com).

We reserve the right to change these precautions as new information comes out from US Figure Skating or local and state guidelines are updated.